

JOB DESCRIPTION

Ref. | P_1801 | Project Manager

For our **Sao Paulo (Brazil)** office we are looking for a person able to develop commercial contacts and to manage our clients, mainly multinational companies. A person able to manage his/her working time and to manage the projects acquired. The ideal candidate will have good communication, accounting and organization skills. Developed commercial skills and having worked in our sector is a qualifying element.

RESPONSIBILITIES:

- Managing projects from order acquisition to customer approval
- Managing resources across the organization and external organization
- Managing project's financials (set up tracking, invoicing)
- Monthly reporting on project status
- Interface with clients
- Develop contingency plans in case of project issues.
- Mentor junior level project management staff to develop their skill sets

REQUIREMENTS:

- Bachelor degree in Sciences, Environmental/Mechanical Engineering or related field. Master in BA, business science is a plus
- 5+ years of experience in the project management, preferably in the environmental field
- Good level (C1 minimum) in English. Good knowledge of Italian is a plus
- Ability to prioritize and meet deadlines in a demanding work environment
- Ability to manage multiple project simultaneously
- Willingness to travel nationally/internationally

Online Application

Send an email to info@geostreamgroup.com with the following PDF documents

- Curriculum vitae
- Other documents, e.g. diplomas, certificates, etc... (collected to one PDF preferred)
- A cover letter (optional)

It's important to specify in the email "Subject Line" the position you are applying for.